- 1. Chief Executive Officer of the Institute who shall be designated as the Director of the Institute is provisioned under/as per
 - a. 11(1) of SCTIMST Trivandrum Act, 1980
 - b. 16(1) of SCTIMST Trivandrum Act, 1980
 - c. 12 of SCTIMST Trivandrum Act, 1980
 - d. 10(1) of SCTIMST Trivandrum Act, 1980
- 2. How many persons to be nominated by the President towards Standing Committee for the selection of Junior Staff
 - a. 2
 - b. 3
 - c. 1
 - d. None of the above
- 3. Head BMT is not associated with one of the following Committees:
 - a. Standing Finance Committee
 - b. Standing Building Committee
 - c. Standing Committee for selection of Junior staff
 - d. Standing Committee for selection of Senior staff
- 4. The maximum compensatory leave for working on designated holidays that can be granted to an individual at a time shall be
 - a. Two days
 - b. One day
 - c. Five days
 - d. Three days
- 5. Nursing staff will be permitted to undergo Master Degree in Hospital Administration in a year.
 - a. 4
 - b. 5
 - c. 1
 - d. 10
- 6. Which is the correct statement regarding acceptance of resignation by the appointing authority?
 - a. A permanent employee may, by notice of three months in writing addressed to appointing authority. Appointing authority may wait the employee to resign till the notice period.
 - b. It is not the interest of the Institute to retain the unwilling employee in the service who wants to resign from the post. However, authority should wait till the notice period.
 - c. Where the employee concerned is engaged on special or important work, the resignation should be accepted only when alternate arrangements completed.
 - d. An employee on leave should not be permitted to resign from his post without rejoining duty after leave.

7	Employ	on who are found to sait in any place other than enitteens are ideal are liable to be fined
1.		ree who are found to spit in any place other than spittoons provided are liable to be fined
		xtent of Rs
	_	Rs.2/-
		Rs.10/-
	-	Rs.5/-
^		Rs.3/-
ð.		& Personnel conduct Rules Chapter VI, Rule 20 deals with
		Pay
		Awards
		News Letter
_		Quiet
9.		& Personnel conduct Rules Chapter VII, Rule 12 procedure for imposing penalties, the
		shall be completed as expeditiously as possible, normally withindays from
		nmencement of the enquiry.
		60 days
	b.	90 days
		45 days
	d.	40 days
10.	The Ins	titute introduced GSLIS for the staff members of the institute with effect from
	a.	06/02/1995
	b.	20/03/1988
	C.	09/03/1989
	d.	29/01/1987
11.	At the t	ime of allotment of the residence, the employees concerned shall be required to pay a
	caution	deposit of Licence Fee applicable to the residence allotted to him/her.
	a.	One year
	b.	Six months
	C.	Two months
	d.	Three months
12.		Constitutional amendment introduced Single Taxation System (GST) in India.
	a.	100 th
	b.	101st
	C.	94 th
	d.	90 th
13.	What is	the period of validity of a bid security beyond the final bid validity period as per GFR,
	2017?	
	a.	30 days
	b.	40 days
	C.	45 days
	d.	60 days
		•

- 14. One among the four is NOT minor penalty:
 - a. Reduction to a lower rank in the seniority list
 - b. Withholding increment
 - c. Withholding promotion
 - d. censure
- 15. SCTIMST Phd. Comprehensive examination Fee
 - a. Rs.5000/-
 - b. Rs.2000/-
 - c. Rs.3000/-
 - d. Rs.6000/-
- - a. 3 years
 - b. 1year
 - c. 2 years
 - d. nil
- 17. As per order P&A/I/X/104/SCTIMST/2017 dtd.30/10/2017 Director has reconstituted the internal review committee to review all project proposals from Biomedical Technology Wing (or from other wings in collaboration with BMT Wing) submitted for internal/external funding. The term of the Committee shall be with effect from 23/11/2017
 - a. 5 years
 - b. 4 years
 - c. 3 years
 - d. 2 years
- 18. Emoluments of Project/Research Staff-Veterinary Scientist/Veterinary Pathologist having MVSc qualification.
 - a. 36000/-+20% HRA per month
 - b. 30000/-+20% HRA per month
 - c. 25000/-+20% HRA per month
 - d. 38000/-+20% HRA per month
- 19. One among the four below count for period for assessment required for FCP.
 - a. Period of dies-non
 - b. EOL on non-Medical ground
 - c. Period of penalty imposed on disciplinary proceedings
 - d. EOL on Medical ground
- 20. New HBA Rules (2017), Rule 10 (a) reads 'immediately on completion of construction/purchase of house/Flat, the employee shall insure the house with the recognized institutions as approved by Insurance Regulatory Authority (IRDA). The amount of insurance shall be
 - a. 5% of the advance amount
 - b. 10% of the advance amount
 - c. Not less than the amount of advance
 - d. 2% of the advance amount plus interest.

21.	Women	with disabilities shall be paid Rs per month as special allowance for child care
	a.	3000/-
	b.	2000/-
	C.	1000/-
	d.	2250/-
22 .	Supplie	r shall submit the Bank Guarantee on a non-judicial stamp paper value of Rs
	a.	100/-
		500/-
	-	200/-
	_	50/-
23.		s not a duty of Technical Committee of the Institute?
		preparation of technical specification
		examination of technical bid
		finalization of technically qualified bidders
	d.	Recommendation for retendering, if the technical committee observe for higher version
		or new model and is substantial.
24.	•	Commission is payable to Indian Agent of Foreign supplier is on the basis of
	-	ng rate of exchange prevailing on the date of
		Tender opening
		Purchase order
	-	Invoice
	d.	
25.		of Foreign service monthly leave salary contribution is of Pay
	a.	
	=	15%
		11%
		12%
26.		andidates recruited on the basis of merit on the same standards as for general candidate
	will not	be adjusted against the reservation
	a .	15%
		7%
	= -	7.5%
		27%
27.		nventional cataract operation, cost of spectacles for correction of distant/near vision
		to Rs.200/- reimbursable. Replacement of such spectacles if advised by AMA
	admissi	ble everyyears.
	a.	1 year
		2 years
		3 years
	d.	5 years

WRITTEN TEST FOR THE POST OF EXECUTIVE ASSISTANT-A (VOP) ON 02/04/2018

28.		onal Tax is imposed by the government on employment by whatever name called,
		of the Constitution and shall be allowed as a deduction.
	(a)	276 (2) of the Constitution
	(b)	267 (1) of the Constitution
	(c)	262 of the Constitution
	(d)	226 of the Constitution
29.	Who ad	ministers oath to the President of India
	a.	Vice president of India
		Prime Minister of India
	C.	Chief Justice of India
	•	None of the above
30		e of a 'Note' while processing in a file should not contain:
00.		background
		problem analysis
		suggestion
	d.	choice
31.		f the following is an item of working capital?
		Fixed assets
		Long-term investments
		Accounts receivable
20		Bonds payable
32.		the minimum service fixed for Compulsory Retirement?
		5 Years
	· - ·	15 Years
		10 Years
	d.	No minimum service
33.		f the following documents authorizes the purchase transaction?
		Credit memo from supplier
		Invoice or bill from supplier
		Purchase order
3/		Purchase requisition
J4.		Finance Committee of the Institute shall meet once in every month(s) to
		r various matters and make recommendations to Governing Body.
		Two
		Three
		One
	d.	Six
35.	Submiss	sion of Annual Report to Central Government should be not later than theof
	the succ	eeding Financial Year.
	a.	31 March
	b.	30 September
	C.	31 December
	d.	30 June

- 36. Maximum and minimum period of Earned leave that can be granted in a single spell are:
 - a. 180 days and one day respectively
 - b. 30 days and 0.5 days respectively
 - c. 90 days and one day respectively
 - d. 60 days and one day respectively
- 37. How many days of special leave can be availed by an aggrieved women employee during the pendency of inquiry under Sexual Harassment of Women at work place (Prevention, Prohibition & Redressal) Act, 2013
 - a. 60 days
 - b. 90 days
 - c. 75 days
 - d. 45 days
- 38. Special Casual leave is not admissible in the case:
 - a. When an employee catches either chicken pox or measles
 - b. When an employee s summoned to give evidence before a court as a witness in which his private interest is not involved
 - c. When an employee is donating blood for his/ her relatives.
 - d. When an employee undergone sterilization operation for a period not exceeding 6 days for men and 14 days for women.
- 39. What is the maximum amount of Deputation Allowance in case of deputation involving change of station under 7th CPC
 - a. 4500/- per month
 - b. 12000/- per month
 - c. 9000/- per month
 - d. 6000/- per month
- 40. Death of an employee occurring in the course of performance of duties attributable to act of violence by terrorists, anti-social elements exgratia lumpsum compensation paid to the family of the employee is
 - a. 25 Lakhs
 - b. 30 Lakhs
 - c. 35 Lakhs
 - d. 20 Lakhs

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- 41. BMT Wing has been accredited by COFRAC of France for it's the quality system based on
 - a. ISO/IEC 17204
 - b. ISO/IEC 17024
 - c. ISO/IEC 17020
 - d. ISO/IEC 17025
- 42. Chitra Heart Valve Technologies developed/commercialized during the year.....
 - a. 1990
 - b. 1994
 - c. 1993
 - d. 1984

WRITTEN TEST FOR THE POST OF EXECUTIVE ASSISTANT-A (VOP) ON 02/04/2018

	••••	on cash payment without calling tenders or quotations a. Rs 5000
		b. Rs 10000
		c. Rs 1000
		d. Rs 100000
44.	Cla	nuse 23 of Sree Chitra Tirunal Institute for Medical Sciences & Technology, Trivandrum
	Re	gulation,1981 provides
		Conduct of examination
	b.	Power & duties of Director
	C.	Facility for President
	d.	Qualifications for various posts in the Institute.
45.	. Wh	nat is the Commutation Factor offered for Commutation of Pension at the age of 61
	a.	8.194
	b.	8.093
	C.	8.287
	d.	7.731
46.	Mir	nimum required for Voluntary Retirement requiring acceptance of notice is
		15 years
	b.	20 years
		10 years
		25 years
47.		e GPF Rules are applicable to those employees who have been appointed on or before
	a.	01/01/2004
	b.	01/04/2004
	C.	31/12/2003
	d.	01/01/2006
48.	. As	per RTI Act, the information sought for concerns the life or liberty of a person, the same
	sha	all be provided withinhours of the receipt of the request.
	a.	36 hours
	b.	24 hours
	C.	72 hours
	d.	48 hours
49	. Wh	no gets family pension, if the deceased Government Servant is survived by children who are
		low the age of 18 years.
	a.	Parent of the Government Servant
	b.	Guardian of the Children
	C.	First child of the Government Servant
	d.	Any one of Government Servant's family member.
50	. Wł	nat is the Income Tax Relief in respect of individuals having total income upto Rs.3.5 Lakhs
	un	der section 87-A?
	a.	Rs.5000/-
	b.	Rs.3000/-
	C.	Rs.2500/-

d. Rs.3500/-

WRITTEN TEST FOR THE POST OF EXECUTIVE ASSISTANT-A (VOR) ON 02/04/2018

1	Å	31	Ĉ
2 3	B	32	D
	Α	33	С
4	D	34	В
5	Α	35	В
6	С	36	С
7	С	37	В
8	D	38	С
9	D	39	С
10	В	40	Α
11	С	41	D
12	В	.42	В
13	С	43	D
14	Α	44	С
15	D	45	Α
16	В	46	В
17	D	47	С
18	С	48	D
19	D	49	В
20	С	50	С
21	Α		
22	С		
23	Α	185 7 2 3	
24	В	133,234	
25	С	H HWY	Mary Hall
26	D	VENERAL E	
27	С		
28	A .C		
29	.c		
30	D		